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| --- | --- |
| **College/**  **Independent Unit** |  |
| **Academic Unit/ Department, if any\*\*** |  |
| **Choose document type** (bylaws or criteria Document?):Choose an item. | |
| **If bylaws, does it include criteria for promotion/continuing status/tenure?** Choose an item. | |
| **If yes, please concisely list the ranks included in the criteria** (examples: tenure-faculty, career-track faculty, continuing-track academic professionals, fixed-term academic professionals, etc.): | |

**Unit and college approval**

|  |  |
| --- | --- |
| **Date of approval by the faculty and/or academic professionals** |  |
| **Date of review/consent by the dean (or lead of independent unit)\*** |  |

**Provost office approval**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Signature** | **Name** | **Date** |

\*Per ACD111-02, all colleges and academic units must have bylaws, approved by a majority of the unit faculty. With the consent of all college deans to which a unit reports, the faculty of the unit may choose to utilize the college’s bylaws as their unit bylaws.

\*\*Academic units are usually departments and schools, not research centers or programs. Academic units, in this context, have criteria for promotion which were approved by its faculty and/or academic professionals.