This form is only for renewals of faculty and academic professionals who are already on multi-year (non-rolling) appointments. No written notification may be given to the individual until the process has been completed and the provost has notified the dean.

TO BE COMPLETED BY THE DEAN OR UNIT CHAIR


## ACTION REQUESTED

If an individual is seeking TWO ACTIONS, check this box $\square$ and complete and submit a separate form for each action requested (e.g., multi-year renewal and promotion for fixed-term faculty).

Multi-year action under consideration:
Select action under consideration

RECOMMENDATIONS

| Recommendation Of | Approve | Deny | Signature <br> (Committee chair where appropriate) | Date |
| :--- | :--- | :--- | :--- | :--- |
| Unit Committee chair |  |  |  |  |
| Center/Institute Director |  |  |  |  |
| Unit Chair/Director |  |  |  |  |
| College Committee |  |  |  |  |
| College Dean |  |  |  |  |
| University Committee |  |  |  |  |
| University Provost |  |  |  |  |
| NOTES |  |  |  |  |
| UNIVERSITY ACTION |  |  |  |  |
| DATE DECISION LETTER SENT |  |  |  |  |

